

Franklin County Fiscal Court  
321 West Main Street

P. O. Number: \_\_\_\_\_  
Frankfort, KY 40601  
Phone: (502) 875-8751  
Fax: (502) 875-8755  
Tax Exempt #: CO037103

VENDOR: \_\_\_\_\_  
ATTENTION: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_  
STATE & ZIP: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
FAX: \_\_\_\_\_

SHIP TO: \_\_\_\_\_  
DEPARTMENT: \_\_\_\_\_  
ATTENTION: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_  
STATE & ZIP: \_\_\_\_\_  
PHONE: \_\_\_\_\_

| ITEM # | QUANTITY | DESCRIPTION, BRAND, SPECIFICATIONS | UNIT PRICE          | TOTAL |
|--------|----------|------------------------------------|---------------------|-------|
|        |          |                                    |                     |       |
|        |          |                                    |                     |       |
|        |          |                                    |                     |       |
|        |          |                                    |                     |       |
|        |          |                                    |                     |       |
|        |          |                                    |                     |       |
|        |          |                                    |                     |       |
|        |          |                                    | SUBTOTAL            |       |
|        |          |                                    | SHIPPING & HANDLING |       |
|        |          |                                    | OTHER               |       |
|        |          |                                    | TOTAL               |       |

Authorization for Purchase

Requested By: \_\_\_\_\_ Judge Executive: \_\_\_\_\_  
Attention Vendors:  
Purchases are paid by invoice only. Please submit invoice with a copy of this purchase order and mail to:  
Franklin County Fiscal Court • Attn: Accounts Payable • 321 West Main Street • Frankfort, KY 40601

Date: \_\_\_\_\_

Date: \_\_\_\_\_