

## BREACH OF CONTRACT NOTICE

Date:

To:

Dear

Reference is made to a certain agreement between us dated \_\_\_\_\_,  
(year), which agreement provides that:

PLEASE TAKE NOTICE that you are in breach of your obligations under said contract  
in the following particulars:

You are further advised that we shall hold you responsible for all actual and  
consequential damages arising from your breach.

Very truly yours,

---

Name

---

Address

---