

## DAMAGED GOODS ACCEPTANCE

Date:

To:

Dear

We have received defective or non-conforming goods on our order dated \_\_\_\_\_ ,  
(year). The defective items are as follows:

We shall accept said goods provided we are allowed a price deduction of \$ \_\_\_\_\_ .

Please advise immediately, as we shall otherwise be required to return said goods at your expense, reserving such rights and remedies as we have under the Uniform Commercial Code.

Very truly yours,

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